



**BEAR RIVER WATER CONSERVANCY DISTRICT
102 WEST FOREST ST. BRIGHAM CITY, UTAH**

JOB DESCRIPTION

JOB TITLE: Certified Water Operator
REPORTS TO: General Manager
PAY RANGE: \$25 TO \$28 Per Hour, D.O.E.

FLSA STATUS: Non-Exempt
FULL TIME: 40 Hours per Week
6 MONTH PROBATIONARY PERIOD

POSITION SUMMARY:

The Certified Water Operator is essential to the Bear River Water Conservancy District's operation and maintenance of its water systems that supply sufficient, clean, safe drinking water to customer agencies and residents in Box Elder County in accordance to the State Division of Drinking Water Standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Operates and maintains wells, pumping stations, meter stations and other infrastructure
- Takes water quality samples, enters data into record keeping system, and files reports with the State
- Responds to Blue Stakes requests
- Interacts with customers in the field
- Reads water meters
- Coordinates and inspects new meter installations and repairs
- Maintains office buildings and other facilities
- Attends trainings necessary to obtain and maintain operator certification
- Performs other duties as assigned

QUALIFICATIONS AND TRAINING

- Water Operator's Certification *or* ability to obtain certification
- Knowledge of DDW rules and regulations
- Basic computer skills, ability to manipulate and utilize spreadsheets
- Basic understanding of mathematics, hydraulics, electrical systems, and pumps
- Good Public Relations Skills
- Co-operative Team Member
- Flexibility and willingness to be on call in case of emergencies
- Basic knowledge safety rules
- Performs other Duties as assigned
- Willingness to be trained

EDUCATION AND EXPERIENCE:

- High School Diploma or GED
- Experience operating and maintaining water delivery infrastructure.
- Or any combination of education, experience, and training which provides the skills and abilities to perform the essential duties and responsibilities listed.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

BEAR RIVER WATER CONSERVANCY DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER



Benefits Include

Employer Paid Benefits for Employee and Family:

- Health Insurance
- HSA Contribution
- Dental Insurance
- Basic Life Insurance
- Long Term Disability
- Workers Compensation

Additional Benefits Available:

- Spouse Life Insurance
- Spouse AD&D
- Child Life Insurance
- Child AD&D

Paid Leave:

- Vacation Pay
- Sick Leave
- 13 Paid Holidays

Employer Contributions:

- Utah Retirement Systems
- 401k Match

Annual Pay Review

Annual Cost of Living Increase

Annual Uniform and Clothing Allowance

Operator Certificate Continuing Education Conferences/Classes