



# Board Meeting Minutes

Wednesday December 13, 2023 @6:00 P.M.  
102 West Forest Street  
Brigham City, UT 84302

## In Attendance:

## Board Members

David Forsgren, Chairman  
Charles Holmgren, Financial Chairman  
Lyle Holmgren  
Richard Day

DJ Bott, Vice-Chairman  
Jay Capener  
Mark Larson  
Boyd Bingham

## Absent:

Brodie Calder  
Joseph Summers

Tim Munns

## Staff:

General Manager, Carl Mackley

Administrative Assistant, Jamie Williams

## Chairman David Forsgren - Welcome

Chairman David Forsgren welcomed all in attendance and called the meeting to order at 6:00 p.m.

## Invocation & Pledge of Allegiance

Offered by Vice-Chairman DJ Bott.

## Declaration of Conflicts of Interest

None

## Adoption of the Agenda

Vice-Chairman DJ Bott made a motion to approve the agenda. The motion was seconded by Financial Chairman Charles Holmgren; all members voted aye, motion passed.

## Approval of Minutes – Chairman David Forsgren

### **October 25, 2023, Meeting**

Board Member Mark Larson made a motion to approve the minutes for October 25, 2023, Board Meeting. The motion was seconded by Board Member Richard Day; all members voted aye, motion passed.

### **November 15, 2023, Meeting**

Financial Chairman Charles Holmgren made a motion to approve the minutes for November 15, 2023 Board Meeting with a few corrections to some typographical errors. The motion was seconded by Board Member Mark Larson; all members voted aye, motion passed.

## Financial Business – Financial Chairman Charles Holmgren

The financial statements for September, October and November 2023 were prepared and provided to the board members. Financial Chairman Charles Holmgren reviewed the financial business reports for the District and recommended the Board's approval. Board Member Lyle Holmgren made a motion for

the Approval of the September 1, 2023, through November 30, 2023, Financial Statements. Vice-Chairman DJ Bott seconded the motion; all members voted aye, motion passed.

### **Board Action Items- General Manager Carl Mackley**

#### **A. 2024 Proposed Board Meeting Schedule**

The 2024 Proposed Board Meeting Schedule was prepared and provided to the board members. General Manager Carl Mackley reviewed the proposed Board Meeting Schedule. The Board Meeting Schedule follows the District's typical pattern of holding Board meetings on the 4<sup>th</sup> Wednesday of the month with a few notable changes in July, November, and December. Board Member Mark Larson made a motion to approve the 2024 Proposed Board Meeting Schedule as presented. The motion was seconded by Board Member Jay Capener; all members voted aye, motion passed.

#### **B. 2024 Staff Holiday and Payday Calendar**

The 2024 Proposed Staff Holiday and Payday Calendar was prepared and provided to the board members. General Manager Carl Mackley stated that the 2024 Staff Holiday and Payday Calendar follows the District's policy and there are no changes. Board Member Lyle Holmgren made a motion to approve the 2024 Staff Holiday and Payday Calendar. The motion was seconded by Board Member Mark Larson; all members voted aye, motion passed.

#### **C. Proposed 4% Cost of Living Amount (COLA) Pay Increase (part of Proposed 2024 Budget)**

General Manager Carl Mackley stated that, as is customary, he would like to have the board approve the COLA for the year. Mr. Mackley explained that the District traditionally follows what Box Elder County does regarding the COLA. Box Elder County is giving their employees a 4% COLA for 2024, likewise the proposal is to give all staff at BRWCD a 4% COLA for 2024. Vice-Chairman DJ Bott made a motion to approve the 4% COLA. The motion was seconded by Board Member Richard Day; all members voted aye, motion passed.

#### **D. Increase Wholesale Rate to Recommended \$465/acre-foot.**

General Manager Carl Mackley explained that following up from last month's board meeting discussion the District has analyzed our financial situation and made some recommendations. The current wholesale rate is \$345/acre-foot, and it has remained at that rate since 2011. The General Manager is recommending a 35% to \$465/acre-foot. Mr. Mackley explained that the wholesale agreements the District has with current wholesale customers allow for an increase at any time under justifiable terms. Mr. Mackley proposed to increase the wholesale rates starting January 1, 2024. Vice-Chairman DJ Bott made a motion to increase the Wholesale Rate to \$465/acre-foot starting January 1, 2024. The motion was seconded by Financial Chairman Charles Holmgren; all members voted aye, motion passed.

#### **E. Set Public Hearing (1/2024) to Standardize Retail Rates for All District Water Systems**

Board Member Lyle Holmgren made a motion to set a Public Hearing to Standardize Retail Rates for All District Water Systems for January 24, 2024, board meeting. The motion was seconded by Board Member Mark Larson; all members voted aye, motion passed.

#### **F. Adoption of Amended 2023 BRWCD Budget.**

The Amended 2023 BRWCD was prepared and provided to the board members. General Manager Carl Mackley briefly reviewed the changes. Board Member Mark Larson made a motion to adopt the amended 2023 BRWCD budget. The motion was seconded by Vice-Chairman DJ Bott; all members voted aye, motion passed.

### **Public Hearing Proposed 2024 BRWCD Budgets – Chairman David Forsgren**

Vice-Chairman DJ Bott made a motion to open the public hearing for the proposed 2024 BRWCD budget. The motion was seconded by Financial Chairman Charles Holmgren; all members voted aye, motion passed. No public comments were made. Vice-Chairman DJ Bott made a motion to close the

public hearing for the proposed 2024 BRWCD budget. The motion was seconded by Financial Chairman Charles Holmgren; all members voted aye, motion passed.

### **Action on Public Hearing**

Vice-Chairman DJ Bott made a motion to accept Resolution 2023-29 adopting the 2024 final budget. The motion was seconded by Board Member Lyle Holmgren; all members voted aye, motion passed.

### **Trustee Reports – Board Members.**

**Dave Forsgren-** Reported that he had talked to Troy McNeely, Honeyville City's Public Works Director. Mr. McNeely reported that as of today Honeyville's springs are running 490 gallons per minute (gpm), and the South Well is 1100-1200 gpm. Honeyville has 7-8 good springs that supplied most of the City's water for this year. Honeyville hired a consulting engineer to do their Lead and Copper Study, so they are working on that and hope to have it done by the October 16 deadline.

**DJ Bott-** This week it was reported that Mantua is only 1.5" below spill and this is the most water that anyone that is currently employed with Brigham City has seen at this time of year in Mantua Reservoir. It was also reported this week by Brigham City Water Department that they have been able to reinject culinary water back into all four of the wells in Brigham.

**Charles Holmgren-** Reported that the Snowpack is 134% of normal currently in Bear River Drainage and total precipitation is 121%. Bear Lake is at 5916.76 ft., and it only has 1.25 ft. to go before the lake will be at flood control level. Bear River Canal Company is concerned about the single family well drilling projects in the county and wondering whether to protest these projects or request the State Engineer to do a hard close on the basin. Regarding The Great Salt Lake, the Speaker of the House has filed considerable water right applications on the west side of the Promontory Range. Bear River Canal Company discussed whether they should protest those applications and discussed approaching BRWCD to see whether we would be willing to protest Mike Shultz's application to develop water on the west side of the Promontory Range. Bear River Canal Company voted to intervene in the Great Salt Lake Lawsuit today.

Vice-Chairman DJ Bott suggested to include discussion of the protesting single family well drilling projects on the agenda for the next board meeting. Board Member Lyle Holmgren seconded the suggestion.

**Jay Capener-** Reported that he attended Bear River Canal Company Board Meeting that morning and that most of the meeting was spent discussing how to protect the canal company's water. Board Member Capener said that this is concerning.

**Lyle Holmgren-** Reported that Tremonton City has an upcoming meeting to renew the agreement between Tremonton City and BRWCD for secondary water.

**Mark Larson-** No Report

**Richard Day-** Reported that Pineview has put new secondary water meters in South Willard.

**Boyd Bingham-** Board Member Boyd Bingham stated that he had no report. General Manager Carl Mackley asked if Board Member Bingham would like to talk about the process that is happening for the county to appoint BRWCD trustees to the board. Mr. Bingham explained that after looking into the guidelines and state codes that the responsibility of appointing trustees falls upon the appointing committee, which is the county commissioners. Board Member Bingham also explained that the guidelines recommend having elected officials appointed to the board.

**Adjournment**

Board Member Lyle Holmgren made a motion to adjourn the meeting. Vice-Chairman DJ Bott seconded the motion. The meeting adjourned at 7:20 p.m.