

**Bear River Water Conservancy District
Board Meeting
Wednesday December 11, 2019 7:00 p.m.
102 W Forest Street
Brigham City, UT 84302**

Minutes

Present: Trustees: Roger Fridal, Charles Holmgren, Russ Howe, Jay Carter, David Forsgren, Jay Capener, Jeff Scott, Tyler Vincent, Richard Day, Neil Capener, Mark Larson

Absent:

Staff: General Manager Carl Mackley, Systems Operator Robert Thayne, Administrative Assistant Jill Jeppsen, Bill Bigelow – Hansen Allen & Luce

Welcome: Chairman Roger Fridal

Invocation: Was given earlier in the evening by General Manager Mackley

Pledge of Allegiance:

Declaration of Conflicts of Interest: None

Adoption of the Agenda –Chairman Fridal

A motion was made by Financial Chairman Holmgren to approve the agenda. The motion was seconded by Board Member Vincent. All Board Members voted in favor of the motion.

Budget Public Hearing –

No public in attendance

It was noted there have been no changes to the budget since the tentative budget was adopted November 13, 2019.

A motion was made by Board Member Vincent to approve Resolution 20-2019 to approve and adopt the 2020 Budget as presented. The motion was seconded by Board Member Day. All Board Members voted in favor of the motion.

As included in the 2020 Budget, a motion was made by Board Member Day to approve a 2% Cost of Living increase for all employees effective January 1, 2020; to approve employee merit increases up to 3%, at the general manager’s discretion, and the Board Members will at a future time discuss a merit pay increase for the general manager. The motion was seconded by Board Member Larson. All Board Members voted in favor of the motion.

2020 Schedules

A proposed 2020 Board Meeting Schedule, a calendar showing the holidays observed by the District, as listed in the Personnel Policy and Procedures Manual, and the employee pay dates for the 2020 calendar year were included in the board member packets.

A motion was made by Vice Chairman Forsgren to adopt the 2020 Board Meeting Schedule as presented. The motion was seconded by Financial Chairman Holmgren. All Board Members voted in favor of the motion.

A motion was made by Financial Chairman Holmgren to adopt the 2020 Holiday and Payday Schedules as presented. The motion was seconded by Board Member Carter. All board members voted in favor of the motion.

Approval of the Minutes for the Board Meeting held November 13, 2019.

The minutes of the Board Meeting held November 13, 2019 were included with the packet that was provided to the Board Members.

Board Member Vincent made a motion to approve the minutes for the meeting held November 13, 2019. The motion was seconded by Board Member Howe. All Board Members voted in favor of the motion.

Financial Business – Charles Holmgren

The financial statements for November 2019 were prepared and provided to the Board Members. Financial Chairman Holmgren has reviewed the reports. He asked for the Board to approve the financial reports.

A motion was made by Board Member Jay Carter to approve the financial statements as presented. The motion was seconded by Board Member Vincent. All Board Members voted in favor of the motion.

Trustee Reports

David Forsgren – No report

Charles Holmgren – Eric Millis has retired from his position as the Director of the Utah Division of Water Resources. Todd Adams has been named as his replacement.

Jay Capener – No report

Mark Larson – No report

Neil Capener – No report

Richard Day – No report

Russ Howe – No report

Jay Carter – No report

Jeff Scott – Announced that Chairman Roger Fridal, Vice Chairman Dave Forsgren and Financial Chairman Charles Holmgren have all been re-appointed by the County Commissioners to serve an additional 4-year term on the BRWCD Board beginning January 1, 2020. It was noted that together these three board members have served for a combined total of 57 years. Their service to the District is greatly appreciated.

Tyler Vincent – Brigham City is enforcing their ordinance to tow cars that are parked on the street after a snowstorm.

Roger Fridal – The green waste fire at Little Mountain is mostly out.

General Manager’s Report – Carl Mackley

The Bear River Development Report was put out a couple weeks ago. He encouraged the Board Members to review the report and let them know we have two copies in the office that can be checked out by Board Members for a period of two weeks. “Fines for returning them late will go towards funding the project”, he added jokingly.

The board was presented with the Parameters for the bond from the Drinking Water Board summarized as follows: There will be a \$50,000 grant and a \$50,000 bond, with a 20-year payment term with alternating payments of \$3,000 and \$2,000 per year at zero percent interest. A public hearing will be held on January 22, 2020 in conjunction with the regularly scheduled board meeting.

Vice Chairman Dave Forsgren made a motion to adopt the Parameters Resolution, #21-2019 for the issuance of water revenue bonds and calling a public hearing with respect thereto. The motion was seconded by Board Member Day. A roll call vote was held:

Name	Vote	Name	Vote
Dave Forsgren	Aye	Charles Holmgren	Aye
Jay Capener	Aye	Mark Larson	Aye
Neil Capener	Aye	Richard Day	Aye
Russ Howe	Aye	Jay Carter	Aye
Jeff Scott	Aye	Tyler Vincent	Aye
Roger Fridal	Aye		

Collinston System: This is our largest system we have several outstanding bonds and have potential for more bonds in the future. We are getting a lot of requests for additional connection on this system. As mentioned in prior meetings, we have been in negotiations with Deweyville Town to create an updated surplus water use agreement.

Flat Canyon Well: The video made from running a camera down the well shows about 2/3 of the louvers in the casing are blocked. It is hard to say what they are blocked with. Because the well is not straight, it is likely that some of the louvers were plugged as the pipe was being inserted by scraping along the side. We know also that the drilling mud was thick, and this well acts like it is plugged. It is not producing what we think it should. The workers should be back tomorrow to continue work on abandoning the bottom of the well, from about 630' down. After the bottom portion of the well has been sealed, we will surge the top portion. The video has been shown to several well drilling companies that think they can clear the louvers. The only way to know if it can be cleared out is to start to develop the well. We should know rather quickly if it is going to work, then we can run a camera back down and see what the results are. The water quality tests taken during the initial drilling showed the water in the top portion was good quality. The water quality got worse when we went deeper. There was a discussion regarding the similarities to our South Willard well when it was being drilled. Mr. Bigelow stated it is very common to have different water quality when you go from one aquifer to another. General Manager Mackley continued his report by saying we have received 3 quotes to develop the well and try to clean out the louvers. It looks like we will be starting the development in January 2020. There was a discussion about developing the well and how the information we gain from it will be valuable regarding the drilling of a bigger well in the future.

A motion was made by Board Member Vincent to open a closed meeting to discuss the purchase, exchange, lease or sale of real property. The motion was seconded by Board Member Larson. In a roll call vote, all Board Members voted in favor of the motion.

A motion was made by Vice Chairman Forsgren to end the closed meeting and return to an open public meeting. The motion was seconded by Board Member Howe. All board members voted in favor of the motion.

A motion was made by Board Member Scott to approve the agreed-upon verbal negotiations with Deweyville Town including acceptance of the tiered rate structure proposed, acceptance of the 7-year fixed term, the price will be fixed for the 7-year terms, and with the provision that Deweyville give us a longer time frame if they want to void the contract preferably at least 3 years. The motion was seconded by Board Member Larson. All board members voted in favor of the motion.

A motion was made by Board Member Vincent to adjourn the meeting. All Board Members voted in favor.

The meeting adjourned at 8:15 P.M.